Consent form for individual interviews

[Title of project]

∙ I, [name of the participant] voluntarily agree to participate in this research study.

∙ I understand that even if I agree to participate now, I **can withdraw at any time** or refuse to answer any question without any consequences of any kind.

∙ I understand that I **can withdraw permission to use data** from my interview within two weeks after the interview, in which case the material will be deleted.

∙ I have had the purpose and nature of the study explained to me in writing and I have had the opportunity to ask questions about the study.

∙ I understand that participation involves [outline briefly in simple terms what participation in your research will involve].

∙ I understand that I will not benefit *directly* from participating in this research.

∙ I agree to my interview being audio-recorded/video-recorded.

∙ I understand that all information I provide for this study will be treated **confidentially**.

∙ I understand that in any report on the results of this research my identity will remain **anonymous**. This will be done by changing my name and disguising any details of my interview which may reveal my identity or the identity of people I speak about.

∙ I understand that disguised extracts from my interview may be quoted in [list all forum in which you plan to use the data from the interview: dissertation, conference presentation, published papers etc.].

∙ I understand that if I inform the researcher that myself or someone else is at risk of harm they may have to report this to the relevant authorities – they will discuss this with me first but may be required to report with or without my permission.

∙ I understand that signed consent forms and original audio recordings will be retained in [specify location, **security arrangements** and who has access to data] until [specific relevant period – for students this will be until the exam board confirms the results of their dissertation].

∙ I understand that a transcript of my interview in which all identifying information has been removed will be retained for [specific relevant period – for students this will be two years from the date of the exam board].

∙ I understand that under **freedom of information legalization** I am entitled to access the information I have provided at any time while it is in storage as specified above.

∙ I understand that I am free to contact any of the people involved in the research to seek further clarification and information. These people are: [names, degrees, affiliations and contact details of researchers (and academic supervisors when relevant)].

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of participant Signature of participant

I believe the participant is giving informed consent to participate in this study.

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of researcher Signature of researcher

*Source*

This consent form was based on the following document:

*Participant consent form - Trinity College Dublin*. (n.d.). Retrieved January 16, 2022, from <https://www.tcd.ie/swsp/assets/pdf/Participant%20consent%20form%20template.pdf>